

**Apprenticeship Coordinators/Support Staff
Wisline Meeting Minutes
April 16, 2015
9:00 a.m.**

Present Wisline Participants:

NATC	Brigitte Kumbier	WCTC	Mark Montgomery
FVTC	Mike Cattelino	WITC	Randy Deli
SWTC	Jodi Millin	MATC	Nick Triscari
BTC	Greg Phillips	MATC	Roxanne Christian
GTC	Lauri Howard	NWTC	Jeanne Pecho
GTC	Stacey Erickson	MSN	Jim Cook
GTC	Nikki ?	CVTC	Mike Shields
MPTC	Steve Horvath	CVTC	Jeff Sullivan
MPTC	Kim Harrington et al	WIDS	Hal Zenisek
DWD-BAS	Karen Morgan	WTCS	Nancy Nakkoul

Review Minutes:

Minutes from the March 19, 2015 meeting were reviewed and approved as written.

USDOL Apprenticeship Grant Development Update

Karen reported that their grant writer was busy finishing up the final grant application that is due to USDOL on April 30. The five major grant projects goals will include:

- Expand apprenticeship into H-1B occupations such as healthcare and IT.
- Align Youth Apprenticeship and Registered Apprenticeship
- Increase apprenticeship entry pipeline for all using a “seal of approval” standard for pre-apprenticeship readiness prep programs
- Build partnerships with with WDB’s and employers to improve demand for apprenticeship
- Enhance existing apprenticeship retention.

Karen further specifically noted the following:

- For IT apprenticeship development/delivery, the North Central Chamber, NCTC, and WI Technology Council are on board to explore further in piloting stage.
- For Healthcare, SE WI partners have been identified, born out of the N-7 (?) Milwaukee initiative, and also the Rural Hospitals Association. Target occupations will be Community Health Worker, Medical Assistant, and something in nursing.
- For Advanced Manufacturing, focus will be on quick roll out of existing apprenticeship programs like Industrial Manufacturing Tech while development will focus on new program creation in Mechatronics.

FY2014-15 Instructional Set-Aside Grant Expenditures

Nancy would like to remind everyone that this year’s set-aside funds has many outstanding amounts. If you are using any of these funds, please make sure you are charging it against the grant. There is \$21,500 extra available, but there may be more if some is turned back. Please double check your funds and let Nancy know.

FY2014-15 Instructional Set-Aside Requests

Please email Nancy with any additional requests.

FY2014-15 Curriculum Project Update

Hal reported that the Electrical Line Worker apprenticeship meeting is set for April 28, 2015 at Chippewa Valley Technical College. There will also be a webinar for Machine Tool; they are looking at all six trades that WTCS uses.

Nancy and Hal have attended several state meetings. Hal is focusing on getting instructional portions of projects completed before the instructors leave for the summer.

FY2015-16 Curriculum Committee

There is a meeting on April 22, 2015 to review various projects submitted by Survey Monkey. Some areas of interest were:

- Continue with Electrical Line Workers
- Continue Heavy Equipment Operator
- Service occupation-related apprenticeships
- Diversity/gender equity training
- Metal fab
- Electro Mechanical-related apprenticeships
- Adaptive training
- Look at Steam Fitting curriculum
- Iron Workers
- Bricklayers
- Joint Welding / Steam Fitting
- TSA Phase 1 assessments

The Curriculum Projects Committee and Hal will prepare a summary scope of work plan for review at the next meeting.

Apprenticeship and JW-AAS Concurrent Enrollment Pilot

Nick Triscari discussed dual enrollment of an apprentice's apprenticeship program along with the JW-AAS degree. This would make the apprentice eligible for financial aid. They would register for both the Associate Degree and their program at the same time. Both of the JACs that Nick spoke to about this had very positive feedback. Nick is wondering what everyone thinks of this and if they can see any negatives.

WTCS/BAS Meeting at FVTC on June 2 – Planning Update

FVTC is hosting the meeting again this year. Nancy and Mike have been discussing the agenda and would like to get Karen's input. If anyone has any suggestions for the agenda, please let Mike or Nancy know. One suggestion was doing an employer panel in the morning to generate other agenda items for later in the day. Mike can work with Todd to get 3-5 regional employer reps. They will get 3-5 questions out to the employers beforehand.

WTCS Announcements

A college needs to be a member of RACC to be able to use Pell grants or any kind of financial aid. For some of these grants we will need to have "non-traditional" program representatives as part of the Apprenticeship Coordinator group as apprenticeship expands, such as in IT or Healthcare.

Transition to Trainer books – the foundation will be moving, so BAS will directly take over responsibility for these books. There is \$6,000 from a GPR grant to support continuing printing of the books. This transition to the BAS will happen relatively quickly.

Nancy is working on a revision to cleanup ESM. They are looking at changing the credit calculations. The hours will be the same, but the credits would be reframed to align with post-secondary education. If a class is 56 hours or less, there will be no change. There will also be no change if it is 72 hours or greater. An example of the new credit calculation is a 40-hour course would be 1.25 credits.

Adjourn (9:40 a.m.)

Next Wisline call is scheduled for May 9, 2014 from 9:00-10:00 a.m.

Respectfully Submitted:

Jeanne Pecho, NWTC, Recorder