

**Apprenticeship Coordinators/Support Staff  
Wisline Meeting Minutes - Draft  
November 19, 2015  
9:00 – 10:00 a.m.**

**Present Wisline Participants:**

<b>SWTC</b>	Jody Millin	<b>NATC</b>	Diana Bess
<b>DWD-BAS</b>	Karen Morgan	<b>SWTC</b>	Derek Dachelet
<b>GTC</b>	Stacey Erickson	<b>SWTC</b>	Jody Millin
<b>MILW</b>	Roxanne Christian	<b>WCTC</b>	Mark Montgomery
<b>MILW</b>	Nick Triscari	<b>WTC</b>	Bob Marconi
<b>MPTC</b>	Kim Harrington	<b>WIDS</b>	Hal Zenisek
<b>MSN</b>	Jim Cook	<b>WTCS</b>	Nancy Nakkoul
		<b>Guest</b>	Ben Dobner, GLHEC

**Meeting Minutes**

Nancy reported that no meeting minutes were taken at the October meeting.

**GLHEC Scholarship Update**

Guest Ben Dobner from the Great Lakes Higher Ed Corporation Foundation reported that he was pleased with the number of scholarship applications received this year under the new condition where an applicant also needed to submit a letter of recommendation from an industry professional. Though the numbers were down significantly from the prior year, applications were sufficient enough to move forward with review and award. No WTCS review committee is needed, however, as GLHEC determined that they would conduct the review themselves. 215 total eligible applications were received -- 187 statewide plus 28 in the Milwaukee District. Up to 180 statewide, and 20 Milwaukee district only, scholarships will be announced late in 2015. Scholarship recipients will receive written notification of tentative award between Dec. 15-31, 2015, with actual awards given contingent on student re-enrollment verification in the Spring 2016 semester.

Ben also reminded participants to please confirm by December 1 the enrollment status for Fall 2015 of apprentices who received scholarships in January 2015.

**FY 2015-16 Apprenticeship Instructional Set-Aside Grants**

Nancy reported that a revised summary of preliminary funding requests for apprenticeship instructional support, by College and program, was uploaded to the Cloud for sharing with Districts. Several Colleges modified their original submissions to align more with customary cost accounting practices and targeted allowable activities. In total, approximately \$310,000 in requests were received. In the next several weeks, Nancy will send out a survey to poll the vote from all Apprenticeship Coordinators whether to approve or disapprove the funding requests.

**BAS Update USDOL Apprenticeship Grant Update**

- **USDOL Apprenticeship Grant:** Karen reported that the implementation plan and timeline for the new grant is under development. However, first steps will focus on 1) expanding existing apprenticeships in advanced manufacturing (IMT, Metal Fab) to the Western part of the State, 2) developing a new Mechatronics apprenticeship, 3) analyzing and adapting the

marketing/promotion campaign from 2012 as a template for what might be done under this grant, and 4) crafting the inter-agency MOU's that will be needed.

- **USDOL NPRM:** Karen reported that the USDOL announced in early November a Notice of Proposed Rule Making (NPRM) that would update the EEO-AA guidelines affecting apprenticeship. These have not changed since 1978. There is a 60 day public comment period open until January 4, 2016. Karen further reported convening the WI Apprenticeship Council Policy and Procedures Subcommittee to review, inform, and comment upon the proposed rule changes. This subcommittee will be meeting several times over the next two months. She noted that there are some significant pending changes under consideration, including removal of the defined and allowable employer selection procedure options, and the addition of a new 7% goal specific to hiring individuals with a self-identified disability.
- **National Apprenticeship Week in early November:** Karen provided an overview of statewide events that occurred during National Apprenticeship week at various Colleges and employer sites. The DWD Secretary and a representative from the Governor's Office were able to attend and observe several events; their feedback was very positive. In particular, the events at LTC that focused on Apprenticeship Bridges and Partnerships – YA to RA – were lauded for their comprehensiveness and inclusion of many apprenticeship partners. Karen has asked LTC if they could take the lead in providing similar presentations for other groups in additional areas of the State and also for the Council on Workforce Investment.

#### **FY 2015-16 Curriculum Projects Update and Revised Workplan**

- **WIP Update:** Hal provided his usual thorough report on work in progress from the FY 2015-16 Curriculum Projects workplan for the first semester. He was pleased with progress made so far, and reported that 14 out of 16 Districts have been involved as project champions or partners. The focus at the beginning of the second semester will be Metal Fabrication and Industrial Electrical.
- **Curriculum Committee Meeting of November 13 Report Out** Hal provided a comprehensive review of multiple project changes in the FY 2015-16 WIDS work plan, as decided by the Curriculum Committee at their November 13 meeting:
  - CNC Operator project plan modified to align with Machinist program, rather than as a stand-alone new program.
  - Operating Engineers project eliminated due to lack of sufficient time to participate by industry partners.
  - New Oiler/Lubricator project adopted with focus on curriculum development for PRI related to the IMFM Maintenance Mechanic program.
  - ABC-focused projects further defined and confirmed to include work on concrete finisher (at WCTC), carpentry, and HVAC to conform to NCCER standards (4-5 Colleges).
  - Metal Fabrication project expanded to include new curriculum/course content on stainless steel fabrication processes. (LTC and MSTC)
  - Proposed Building Automation Systems 1 year technical diploma project not adopted due to concerns over need for further discussion/clarification of appropriate and allowable use of GPR Apprenticeship Curriculum funds for this or similar purposes.
    - Nancy reported that funds would be secured elsewhere to support the Building Automation Systems program development and will follow up with Nick T. directly on how to move forward.
    - Nick T. provided further elucidation on project purpose, content, and partners. The program will contain 25 credits in a less than one year technical diploma that augments existing apprenticeship training or acts as an alternate

educational pathway for apprenticeship non-completers who seek a credential. Target students for the Building Automation Systems program would come from Industrial Electrical, EST, Refrigeration, Sheetmetal, or others interested in further education in automated controls to meet industry needs, especially for those skilled to oversee technician level individuals.

- Jim C. inquired whether a Building Automation Systems apprenticeship would be in the works.
- Nick T. replied that the relevant JATCs are at the table for discussion of this and interested, but for now, no, this would be a technical diploma program.

### **FY 2016-17 GPR Grant Guidelines Changes for Apprenticeship**

Nancy briefly reviewed the 2016-17 GPR grant guidelines changes relevant to apprenticeship. \$500,000 will be available as in past years but no longer specifically divided between the two existing sub-categories of grant activities -- curriculum development and direct instruction support. The change was executed to allow a more fluid approach to evolving priorities. Secondly, required District grant reporting was simplified to once a year for the Curriculum Projects category (end of year only) and twice a year for Direct Instruction Support grants (second the third tri-annual reports only). This differs significantly from all other GPR grants tri-annual reporting requirements.

### **Professional Development/System-Called Meetings for Construction Faculty**

Though absent on this WisLine, Steve H. originally proposed this topic for consideration. On Steve's behalf, Nancy reported that the last SCM for construction faculty was held in Fall 2014 and included only technical program faculty in HVAC and carpentry, hosted by MPTC. Steve has offered to host again in Spring 2016, and is investigating other District interest in expanding the professional development activity to include other construction trades, as well as apprenticeship instructors. Jim C., Nick T., Mark M., and Bob M. all commented in support of both the SCM/Professional Development activity and expansion to include apprenticeship instructors. Nick T. noted that one PD topic might be discussion of faculty certification (part time in particular) in face of the new HLC and FQAS standards. Nancy suggested revisiting this topic at the next WisLine call when more Districts are present on the call.

### **WTCS Announcements**

- Nancy reported that the deadline for WI Fast Forward grant submissions was extended to November 15.
- Nancy reminded participants that C3 Conference will be held in Milwaukee on February 4-5, 2016 and encouraged College administrator and faculty engagement. Due to C3, there will be no System-Called Meeting for Trade and Industry Administrators in February 2016.

### **Other Business**

- **YA to RA:** Nick T. asked Karen to expound on the sea change vis-à-vis Youth Apprenticeship, commenting that the piloting of YA to RA started in the mid-2000's, but then the recession hit and it was tabled. Karen M. replied that the DWD Secretary directed BAS to "bridge the gap" between the two relatively recently. With renewed interest, BAS worked with YA to develop formal bridging documents that include a detailed crosswalk of competencies. The (local) YA consortium worked with the ATRs to recommend credit for both the PRI and OJL YA components. Karen further stated that the LTC Machine Tool and IMT programs are the standard model because they are aligned.
- **National Apprenticeship Week Presentation at LTC:** Karen M. reported that the NAW LTC session content included a presentation by ATR Sandy Destree on "Apprenticeship 101", an LTC

presentation by Sheila Schetter on “How to Align Courses YA to RA”, and comment from the Workforce Development Board of Sheboygan and Manitowoc

- **T2T Course (47-455-455): Can it be used outside of apprenticeship?** Mark M. from WCTC reported that his District had a request to open and/or use the Transition-To-Trainer course (47-455-455) for corporate contract training, and inquired if this was a possibility. Karen M. (BAS) responded that the USDOL does not allow the use of this for profit in any way. Several WTCS Apprenticeship Coordinators further commented on the evolution of this course as an aid code 47-XXX. Aid code 47-XXX- allows for use and availability to journeyworkers, which is a secondary target for enrollment. The downside is that Aid-Code 47 does not restrict enrollment limited to apprentices, as do Aid Code 50 courses. Jim C. further commented that faculty certification for aid code 47-XXX-XXX is more flexible, allowing apprentice sponsors to hire their own instructors as long as those instructors complete the Transition-to-Trainer Instructor course. Karen M. noted that this is the case with the Operating Engineers, and with Alliant Energies--- they train their own trainers from this course to deliver it in-house.

**Meeting Adjourned at 9:55 a.m.**

Next Wisline call is scheduled for Thursday December 17, 2015 from 9:00-10:00 a.m.

Respectfully Submitted, to the best of my recollection:

Nancy Nakkoul, Recorder

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WTCS Education Director – Apprenticeship, Construction and Architecture