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Note: Question 7 & 21 updated – 5.30.17.

CVTC Public Forum 3.8.17

- 1. When does the memorandum of understanding (MOU) need to be completed? For current grantees under an extension, is the end date different from those participating in the open competition? Do the MOU's need to be changed for the open competition?**

In order to have a Memorandum of Understanding (MOU) in place for Program Year (PY) 2017, which begins on July 1, 2017, the Local Workforce Development Board (Local WDB) and one-stop partners must enter into a MOU that aligns with the requirements of WIOA — except for the final infrastructure funding agreement (IFA) — by June 30, 2017.

With this extension, final IFAs must be in place no later than January 1, 2018. However, Governors have the discretion to require local areas to enter into final IFAs at any time between July 1, 2017, and January 1, 2018.

Find DWD's MOU templates within the document, "Wisconsin Job Center System Guidance." This document is located under the section, "March 2017 Public Forums," on this web page:

<http://mywtcs.wtcsystem.edu/student-success/adult-basic-education>

- 2. For Special Focus grants, is there any other type of special focus or for a special population? Could it be health literacy or a topical population?**

All recipients must be WIOA eligible. Special Focus may include refugees, immigrant professionals, homeless populations, institutionalized individuals, groups in certain geographic area, etc. Special Focus grants should align with the Regional Comprehensive Partnership grants.

- 3. How is the infrastructure cost negotiated if an organization serves clients in more than one 1-stop organization?**

Each one-stop partner enters into the MOU process individually with the local Workforce Investment Board. If there are multiple Boards, organizations will enter in MOUs with each, which will include the negotiation of infrastructure and additional costs. Find DWD's MOU templates within the document, "Wisconsin Job Center System Guidance" and TEGL 17-16. Both documents are located under the section, "March 2017 Public Forums," on this web page:

<http://mywtcs.wtcsystem.edu/student-success/adult-basic-education>

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- 5. If our organization can provide non-grant funded services to meet the one-stop center requirements, is that acceptable?**

Yes. Non-grant funded provisions of one-stop center services is acceptable.

- 6. What qualifies as a credential, pertaining to the WIOA Core Outcomes and the credential attainment rate?**

See OCTAE 17-2 - <https://www2.ed.gov/about/offices/list/ovae/pi/AdultEd/octae-program-memo-17-2.pdf>

Types of acceptable credentials: The following are acceptable types of credentials that count toward the credential attainment indicator:

- *Secondary School diploma or recognized equivalent*
- *Associate degree*
- *Bachelor degree*
- *Graduate degree for purposes of the VR program*
- *Occupational licensure*
- *Occupational certificate, including registered apprenticeship and career and technical education certificates*
- *Occupational certification*
- *Other recognized certificates of industry/occupational skills completion sufficient to qualify for entry-level or advancement in employment.*

- 7. For students who may not have legal status to gain employment, is it enough to show measurable skill gain for that population? For example, if they are not able to become employed, could they still be counted?**

All participants are included in each indicator unless otherwise specified (i.e. exclusions, or not meeting the indicator requirements). A comprehensive exploration of the WIOA performance indicators can be found in the WTCS WIOA Performance Indicators Manual.

- 8. Pertaining to performance-based funding, could state data look different than federal data?**

Yes.

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- 10. In the application, does the budget narrative or SFR-1 need to reflect the amount of dollars each of the agencies or partners are receiving?**

No.

- 11. Is a separate MOU required for each of the partners when collaborating on a grant?**

A MOU is only required with local Workforce Investment Boards (WIB), each partner may enter into individual MOUs but this is not a requirement.

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12. Do you know what the funding amounts are?

Grant category amounts will become available when the guidelines are released.

13. What category does family literacy fall under?

Family literacy activities are allowable under all grant categories.

14. Will there be a specific format for the MOU? Will it be addressed in the guidelines?

Find DWD's MOU templates within the document, "Wisconsin Job Center System Guidance." This document is located under the section, "March 2017 Public Forums," on this web page: <http://mywtcs.wtcsystem.edu/student-success/adult-basic-education>

Emailed Questions

15. Should our Basic Ed programming be represented on the Job Center list of eligible providers? Right now it just looks like occupational/postsecondary programming is listed.

Yes, it should be. However, per DOL, WIOA Final Rule sec. 680.410(d)(3)(iii), it cannot be funded by an Individual Training Account (ITA) as a standalone training program. The participant must receive the adult education and literacy activities in combination with some other allowable form of training.

16. I understand we are supposed to have a rep on the local board for WIOA purposes. What does that mean? Just somebody from the college? Somebody from one of the colleges in our Workforce area? Should it be somebody with a Basic Ed focus?

Local workforce boards must include one representative administering adult education and literacy under Title II. They also must include a representative for higher education. This may or may not be the same person.

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17. For State Leadership, how does that apply to infrastructure?

Infrastructure only applies to grants awarded to eligible providers, not for any state leadership funding.

18. Regarding the core measures, how is the effectiveness in serving employers measured?

See OCTAE 17-2 - <https://www2.ed.gov/about/offices/list/ovae/pi/AdultEd/octae-program-memo-17-2.pdf>

Wisconsin has selected the following two methods:

Repeat Business Customers (percentage of repeat employers using services within the previous three years) – This approach tracks the percentage of employers who receive services that use

core program services more than once. This approach is useful in determining whether employers who receive services from the core programs are satisfied with those services and become repeat customers. This approach also assesses the workforce system's ability to develop and maintain strong relationships with employers over extended periods of time.

Employer Penetration Rate (percentage of employers using services out of all employers in the State) – This approach tracks the percentage of employers who are using the core program services out of all employers represented in an area or State served by the public workforce system (i.e., employers served). States are required to track data elements E1 – E4 in Attachment 4, Table A (“Effectiveness in Serving Employers Specifications”) of the WIOA joint reporting requirements for employer penetration rate and repeat business customer measures. American Job Centers will keep track of the number of establishments served within a program year, and States will collect that data and compare it to the aggregate number of employers in a given State and/or county.

See OCTAE 17-2 - <https://www2.ed.gov/about/offices/list/ovae/pi/AdultEd/octae-program-memo-17-2.pdf> - attachments section for detailed information about data elements E1-E4.

- 19. If you have partners in a job center and an individual who already has a job is in need of services, now do you determine which partner serves whom? If the individual doesn't meet the target qualifications to be served, how can they be served?**

Each of the six core programs under WIOA has its own eligibility requirements.

- 20. Will there still be job center services for the general population?**

Yes. General population customers may seek services in comprehensive and affiliate job center sites. Title 3 Wagner-Peyser staff work in the job center resource areas to assist customers.

- 21. For institutional facilities, are the best two short-term core outcomes Measureable Skill Gains and Credential Attainment Rate?**

Participants in a sec. 225 program who remain incarcerated at exit are only reported for the Measureable Skill Gains indicator. They will not be reported for the Credential Attainment indicator because their ability to enter employment or postsecondary education is limited due to their incarcerated status. A comprehensive exploration of the WIOA performance indicators can be found in the WTCS WIOA Performance Indicators Manual.

- 22. For Regional Comprehensive Partnership grants, are all activities on the list required?**

Guidelines will identify required versus optional activities.

- 23. If an eligible applicant applies for a Special Focus grant to work with the low level, how do they show gains?**

It is acknowledged that the lowest level of students may make gains slowly at first, however they are still eligible for service under WIOA.

24. If a CBO provides specific services that their partner either does not provide or that the CBO provides better than a partner, is the CBO still able to provide the services within the partnership?

WIOA Title II is not intended to limit the work that programs provide, but partners in a partnership grant may need to coordinate who does what and to what extent.

25. How would a report card work in the partnership?

WIOA Title II grantees will be provided a local performance report card.

26. For partnerships, does each partner have to do the reporting or is it one report that is submitted/required?

One report is submitted per grant.

27. Can the special focus change throughout the program year?

It is expected that the application follow through with the planned activities for the year. Additional or different activities should be discussed with the grant category manager.

28. Are these one-year grants or continuation grants like Career Pathways?

Grants need to be re-applied for every year.

29. Is the funding amount the same each year for AEFLA grants?

Not necessarily.

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30. Where are MOU templates located?

*Find DWD's MOU templates within the document, "Wisconsin Job Center System Guidance." This document is located under the section, "March 2017 Public Forums," on this web page:
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31. Does "corrections" literally mean not jails but correctional institutions?

A correctional setting is defined as "any prison, jail, reformatory, work farm, detention center or halfway house, community-based rehabilitation center or any other similar institution designed for the confinement or rehabilitation of criminal offenders."

32. If the AEFLA plan is included as part of the application, will the page limit be limited to the 10 pages?

The page limitations will be adjusted and reflected accordingly within the grant guidelines.