**Appropriate Occupational Experience and**

**Academic Preparation for Basic Education Certification**

**850 - 862 Basic Education Instructional Areas**

**Prepared: January 2002 – Revised and Reviewed: June 2012**

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| **NOTE: INDIVIDUALS HOLDING 850 CERTIFICATION MAY ALSO TEACH IN THE 851, 853, 854, 856, 858, 859  AND 862 INSTRUCTIONAL AREAS**  **850 CERTIFICATION DOES NOT INCLUDE THE 857, 860, AND 861 INSTRUCTIONAL AREAS** |

Adult Basic Education is comprised of instruction of core academic subjects taught in grades one through twelve, as well as English Language Learning. Adult Basic Education instructors are required to have 12 months of occupational experience outside the field of education, in addition to the academic preparation identified in this document. Individuals holding Department of Public Instruction (DPI) licensure must also meet the Wisconsin Technical College System’s (WTCS) Adult Basic Education certification requirements. Individual colleges may require additional academic preparation above the minimum WTCS requirements.

**NOTE: Courses from other departments will be considered only if accompanied by a written statement from the recognized department chair of an accredited university that the course or a portion of the course is equivalent (matches at least 80% of course competencies) to a course counting towards a minor or major in the respective area.**

**Academic Preparation for 850 Basic Education Education Directors: Peggy Meyers**

**and Mark Johnson**

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| **Initial Part-Time Provisional / Provisional Certification Requirements** | **Five-Year Certification Requirements** |
| ***MUST MEET ONE OF THE FOLLOWING:*** | ***MUST MEET ONE OF THE FOLLOWING:*** |
| * BA / BS or higher with at least a minor (or 20 semester credits) in Elementary Education, Secondary Education, Adult Education or Special Needs Education, ***or*** * BA / BS or higher with DPI certification (or 20 semester credits) in any area taught at Elementary Education or Secondary Education levels**AND** a total of3 credits of Reading Instruction and/or Teaching Methods or any combination thereof. | * BA / BS or higher with major in Elementary Education, Secondary Education, Adult Education or Special Needs Education, ***or*** * BA / BS or higher with 30 semester credits in Elementary Education, Secondary Education, Adult Education, or Special Needs Education ***or*** * BA / BS or higher with DPI Certification or major (or 30 semester credits) in any area taught at Elementary Education or Secondary Education levels ***AND* a total of 6 credits of Reading Instruction and/or Teaching Methods**, ***or*** any combination thereof. |

**Academic Preparation for 851, 853, 854, 856, 858, 859, and 862 Education Directors: Peggy Meyers**

[**(Developmental and Remedial)**](http://systemattic.wtcsystem.edu/Policy/Adminbul/97-04.pdf) **and Mark Johnson; Karen Showers (862)**

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| **Initial Part-Time Provisional / Provisional Certification Requirements** | **Five-Year Certification Requirements** |
| ***MUST MEET ONE OF THE FOLLOWING:*** | ***MUST MEET ONE OF THE FOLLOWING:*** |
| **851 Communication**   * BA / BS or higher with minor in English, Communication, ***or*** * BA / BS or higher with minimum of 20 semester credits in ***any combination*** of English, Reading, Journalism, Reading Instruction, Communication, or Speech. | **851 Communication**   * BA / BS or higher with major in English, Reading, Journalism, Reading Instruction, Communication, or Speech ***or*** * BA / BS or higher with 30 semester credits in ***any combination*** of English, Reading, Journalism, Reading Instruction, Communication, or Speech. |
| **853 History**   * BA / BS or higher with minor in History**, *or*** * BA / BS or higher with 20 semester credits in History. | **853 History**   * BA / BS or higher with major in History**, *or*** * BA / BS or higher with 30 semester credits in History. |
| **854 Mathematics**   * BA / BS or higher with minor in Mathematics**, *or*** * BA / BS or higher with minimum of 12 semester credits in Mathematics **AND** **8 additional credits in** ***any combination*** of Mathematics, Computer Science, or Physics. | **854 Mathematics**   * BA / BS or higher with major in Mathematics**, *or*** * BA / BS or higher with minimum of 30 semester credits in Mathematics. A maximum of 8 semester credits in Physics or Computer Science will be recognized as part of the 30 credits. |
| **856 Science**   * BA / BS or higher with minor in Biology, Chemistry, Earth Science, or Physics with a minimum of 12 semester credits in the discipline being taught, ***or*** * BA / BS or higher with 20 semester credits in Biology, Chemistry, Earth Science, or Physics, with a minimum of 12 semester credits in the discipline being taught. | **856 Science**   * BA / BS or higher with major in Biology, Chemistry, Earth Science, or Physics with a minimum of 12 semester credits in the discipline being taught, ***or*** * BA / BS or higher with 30 semester credits in Biology, Chemistry, Earth Science, or Physics, with a minimum of 12 semester credits in the discipline being taught. The 30 credits may include a concentration of 12 credits in more than one area. |
| **858 Reading**   * BA / BS or higher with minor in Reading, with a minimum of 12 semester credits in Reading Instruction  (**see Guideline 62 at:** [**http://mywtcs.wtcsystem.edu/student-success/certification-resources/guidelines**](http://mywtcs.wtcsystem.edu/student-success/certification-resources/guidelines)**),** ***or*** * BA / BS or higher with minor in Elementary Education or Secondary Education of which 12 semester credits must be in Reading Instruction, ***or*** * BA / BS or higher with 20 semester credits in Elementary Education or Secondary Education (including Special Needs Education but not Music, Art, or Physical Education), of which 12 semester credits must be in Reading Instruction. | **858 Reading**   * BA / BS or higher with major in Reading, with minimum of 12 semester credits in Reading Instruction (**see Guideline 62 at:** [**http://mywtcs.wtcsystem.edu/student-success/certification-resources/guidelines**](http://mywtcs.wtcsystem.edu/student-success/certification-resources/guidelines)**)*, or*** * BA / BS or higher with major in Elementary Education or Secondary Education of which 12 semester credits must be in Reading Instruction, ***or*** * BA / BS or higher with 30 semester credits in Elementary Education or Secondary Education (including Special Needs Education but not Music, Art, or Physical Education), of which 12 semester credits must be in Reading Instruction. |

**Academic Preparation for 851, 853, 854, 856, 858, 859, and 862** *(continued)*

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| **Initial Part-Time Provisional / Provisional Certification Requirements** | **Five-Year Certification Requirements** |
| ***MUST MEET ONE OF THE FOLLOWING:*** | ***MUST MEET ONE OF THE FOLLOWING:*** |
| **859 Social Sciences**   * BA / BS or higher with minor in History, Political Science, Economics, Broadfield Social Science, or Civics, ***or*** * BA / BS or higher with a concentration of 12 semester credits in one of the areas of History, Political Science, Economics, Broadfield Social Science, or Civics, with additional credits in the other areas totaling 20 semester credits. | **859 Social Sciences**   * BA / BS or higher with major in History, Political Science, Economics, Broadfield Social Science, or Civics, ***or*** * BA / BS or higher with a concentration of 12 semester credits in one of the areas of History, Political Science, Economics, Broadfield Social Science, or Civics, with additional credits in the other areas totaling 30 semester credits. |
| **862 Career Education**   * Individuals holding Part-Time Provisional or Provisional certification in one of the other Adult Basic Education or ESL areas may teach career exploration and job seeking / keeping skills courses. * Individuals already certified or eligible for Part-Time Provisional or Provisional certification in the occupational areas to be explored may teach hands-on career exploration courses. * Individuals trained as counselors or in areas related to counseling may teach courses identified as 862 Career Education. | **862 Career Education**   * Individuals holding Five-Year certification in one of the other Adult Basic Education or ESL areas may teach career exploration and job seeking / keeping skills courses. * Individuals already certified or eligible for Five-Year certification in the occupational areas to be explored may teach hands-on career exploration courses. * Five-Year certification in counseling. |

**Appropriate Occupational Experience and  
Academic Preparation for Basic Education Certification**

**857, 860, 861, and 862 Basic Education Instructional Areas**

**Prepared: January 2002 – Revised & Reviewed: June 2012 / “861” Revised & Reviewed: December 2012**

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| **NOTE: 850 CERTIFICATION DOES NOT INCLUDE THE 857, 860, AND 861 INSTRUCTIONAL AREAS** |

**Academic Preparation for 857 and 860 Education Directors Peggy Meyers**

**and Mark Johnson**

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| **Initial Part-Time Provisional / Provisional Certification Requirements** | **Five-Year Certification Requirements** |
| ***MUST MEET ONE OF THE FOLLOWING:*** | ***MUST MEET ONE OF THE FOLLOWING:*** |
| **857 Health Education**  ***The Department of Public Instruction (DPI) requires instructors***  ***teaching Health courses to meet one of the following criteria:***   * BA / BS or higher with minor in Health, Biology, or Physical Education, ***or*** * BA / BS or higher with 20 semester credits in Health, Biology, or Physical Education, ***or*** * BA / BS or higher with minimum of 12 semester credits in Health **AND** a combination of **8 additional credits** in Biology or Physical Education, ***or*** * Certified or certifiable for Part-Time Provisional or Provisional Certification in any Health Occupations area. | **857 Health Education**  ***The Department of Public Instruction (DPI) requires instructors***  ***teaching Health courses to meet one of the following criteria:***   * BA / BS or higher with major in Health, Biology, or Physical Education, ***or*** * BA / BS or higher with 30 semester credits in Health, Biology, or Physical Education, ***or*** * BA / BS or higher with minimum of 30 semester credits in Health. **A maximum of 8 credits in a combination of Biology or Physical Education will be recognized as part of the 30 semester credits**, ***or*** * Certified for or eligible to hold Five-Year Certification in any Health Occupations area. |
| **857 Physical Education**   * BA / BS or higher with minor in Physical Education, **or** * BA / BS or higher with 20 semester credits in Physical Education. | **857 Physical Education**   * BA / BS or higher with major in Physical Education, **or** * BA / BS or higher with 30 semester credits in Physical Education. |
| **860 Computer Basics**  Courses placed in this instructional area are not unique to any single program or group of programs; therefore, no programs will be approved in this instructional area. The computer courses are only for students already enrolled in Basic Education or ESL, although colleges may choose to offer them to other students. Only those academic courses with true integrated computer skills should carry this instructional area number. | |
| * Certified in 850, 861, or 862 with approved verification of the appropriate computer basics certification competencies listed at  [**http://mywtcs.wtcsystem.edu/student-success/certification-resources/forms**](http://mywtcs.wtcsystem.edu/student-success/certification-resources/forms) **(Reference: Form 860)**  (Demonstration of competencies is waived for 850, 861, or 862 certified instructors holding a minor in Computer Science.) * Individuals already certified in the 106 or 107 areas can also be certified in the 860 area. Competency verification is not necessary. | * Same as Part-Time Provisional / Provisional certification. * Same as Part-Time Provisional / Provisional certification. |

**Academic Preparation for 861 Education Directors: Alejandro Nunez**

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| **Initial Part-Time Provisional / Provisional Certification Requirements** | **Five-Year Certification Requirements** |
| **861 English as a Second Language (ESL)**  Instructors teaching instructional area 861 ESL courses must be certified for the 861 area. ESL courses are designed to assist the adult whose native language is not English and who wants and needs to learn to read, write, and speak English. Instructors must meet one of the following criteria:  . | |
| * BA / BS or higher with at least a minor in ONE of the following:   + ESL   + Teaching English as a Foreign Language (TEFL)   + Vocational English as a Second Language (VESL)   + Teaching English as a Second Language (TESL)   + Applied Linguistics   + Bilingual Education   + Foreign Language Instruction   (**See Guideline 61 at:** [**http://mywtcs.wtcsystem.edu/student-success/certification-resources/guidelines**](http://mywtcs.wtcsystem.edu/student-success/certification-resources/guidelines)**),**  ***or***   * BA / BS or higher with a combination of at least 20 semester credits in the following:   + ESL   + Teaching English as a Foreign Language (TEFL)   + Vocational English as a Second Language (VESL)   + Teaching English as a Second Language (TESL)   + Applied Linguistics   + Bilingual Education   + Foreign Language Instruction   ***or***   * BA / BS or higher with at least 20 semester credits in ONE of the following:   + English   + Speech   + Elementary or Secondary Education   + Foreign Language Instruction   **See Guideline 61 at:** [**http://mywtcs.wtcsystem.edu/student-success/certification-resources/guidelines**](http://mywtcs.wtcsystem.edu/student-success/certification-resources/guidelines)   * + Reading Instruction   **See Guideline 62 at:** [**http://mywtcs.wtcsystem.edu/student-success/certification-resources/guidelines**](http://mywtcs.wtcsystem.edu/student-success/certification-resources/guidelines) | * BA / BS or higher with major in ONE of the following:   + ESL   + Teaching English as a Foreign Language (TEFL)   + Vocational English as a Second Language (VESL)   + Teaching English as a Second Language (TESL)   + Applied Linguistics   + Bilingual Education   + Foreign Language Instruction   (**See Guideline 61 at:** [**http://mywtcs.wtcsystem.edu/student-success/certification-resources/guidelines**](http://mywtcs.wtcsystem.edu/student-success/certification-resources/guidelines)**),**  ***or***   * BA / BS or higher with a combination of 20 semester credits in the following areas listed below plus 10 semester credits in Teaching English as a Foreign Language (TEFL) / Teaching English as a Second Language (TESL)   + ESL   + Teaching English as a Foreign Language (TEFL)   + Vocational English as a Second Language (VESL)   + Teaching English as a Second Language (TESL)   + Applied Linguistics   + Bilingual Education   + Foreign Language Instruction |

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