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WTCS Guidance on Tuition FY 2020-21

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Program Fees

[S. 38.24, Wis. Stats.](#), requires the State Board to establish fees and tuition annually. The program fee rates for FY 2020-21 will be effective beginning in Summer Session.

The program fees and tuition approved at the March 18, 2020 State Board meeting for 2020-21, effective with the 2020 Summer Session are:

PER CREDIT CHARGES

| | <u>Collegiate Transfer</u> | <u>Postsecondary & Vocational Adult</u> |
|------------------------|---------------------------------------|--|
| Program Fee (Resident) | \$ 187.85 | \$138.90 |
| Out-of-State Tuition | <u>93.93</u> | <u>69.45</u> |
| Total Out-of-State | <u>\$ 281.76</u> | <u>\$208.35</u> |

Fractional Postsecondary and Vocational Adult Fees
FY 2020-21

| <u>Credit</u> | <u>Program Fee</u> | <u>Vocational Adult PHI's</u> |
|---------------|--------------------|-------------------------------|
| .05 | 6.95 | 1-2 |
| .10 | 13.89 | 3-4 |
| .15 | 20.84 | 5-6 |
| .20 | 27.78 | 7-8 |
| .25 | 34.73 | 9-10 |
| .30 | 41.67 | 11-12 |
| .35 | 48.62 | 13-14 |
| .40 | 55.56 | 15-16 |
| .45 | 62.51 | 17-18 |
| .50 | 69.45 | 19-20 |
| .55 | 76.40 | 21-22 |
| .60 | 83.34 | 23-24 |
| .65 | 90.29 | 25-26 |
| .70 | 97.23 | 27-28 |
| .75 | 104.18 | 29-30 |
| .80 | 111.12 | 31-32 |
| .85 | 118.07 | 33-34 |
| .90 | 125.01 | 35-36 |
| .95 | 131.96 | 37-38 |
| 1.00 | 138.90 | 39-40 |

Material Fees

The System Office has established FY 2020-21 Material Fee rates based on actual FY 2018-19 financial and FTE data. The category 00 rate and minimum material fee remain at \$4.50. The category 01 through 20 increments remain at \$3.50 per credit.

- Material Fee Category 00 is \$4.50 per enrollment, regardless of the credit value of the enrollment.
- The category 01 per credit rate is \$3.50 per credit (subject to the \$4.50 minimum charge).
- Categories 02-20 will be based on \$3.50 intervals between categories – the category 02 per credit rate will be \$7.00 (2 x \$3.50), the category 03 per credit rate will be \$10.50 (3 x \$3.50), etc. (subject to the \$4.50 minimum charge).
- When computing category 01-20 material fees for fractional credits, round to \$0.01.

Refer to [Uniform Schedule of Material Fee Categories and Fees](#) for the FY 2020-21 material fee per credit rates by category and the rates for 1, 2, 3, 4, and 5 credits for each category.

FY 2019-20 instructional area assignments to material fee categories remain the same for FY 2020-21 with the exception of the following modifications.

| <u>INST.</u> <u>AREA</u> | <u>2019-20</u> <u>CATEGORY</u> | <u>2020-21</u> <u>CATEGORY</u> | <u>INST.</u> <u>AREA</u> | <u>2019-20</u> <u>CATEGORY</u> | <u>2020-21</u> <u>CATEGORY</u> |
|-----------------------------|-----------------------------------|-----------------------------------|-----------------------------|-----------------------------------|-----------------------------------|
| 001 | 04 | 05 | 457 | 13 | 15 |
| 006 | 03 | 02 | 458 | 16 | 15 |
| 007 | 06 | 07 | 460 | 05 | 03 |
| 070 | 05 | 06 | 462 | 10 | 08 |
| 080 | 06 | 05 | 465 | 05 | 04 |
| 091 | 10 | 08 | 476 | 07 | 09 |
| 107 | 02 | 01 | 482 | 06 | 08 |
| 109 | 01 | 03 | 507 | 02 | 04 |
| 151 | 00 | 01 | 510 | 06 | 04 |
| 204 | 04 | 03 | 515 | 02 | 03 |
| 307 | 03 | 02 | 517 | 16 | 14 |
| 313 | 01 | 02 | 521 | 03 | 05 |
| 314 | 11 | 12 | 525 | 03 | 05 |
| 316 | 20 | 19 | 531 | 04 | 05 |
| 317 | 15 | 17 | 536 | 08 | 10 |
| 409 | 04 | 03 | 541 | 05 | 07 |
| 410 | 08 | 09 | 546 | 04 | 02 |
| 412 | 08 | 09 | 602 | 07 | 06 |
| 427 | 03 | 04 | 603 | 10 | 12 |
| 435 | 03 | 02 | 605 | 03 | 04 |
| 439 | 03 | 02 | 607 | 02 | 01 |
| 441 | 04 | 03 | 609 | 09 | 11 |
| 443 | 04 | 03 | 614 | 02 | 01 |
| 444 | 08 | 07 | 621 | 13 | 15 |
| 445 | 02 | 03 | 625 | 06 | 08 |
| 451 | 06 | 05 | 628 | 03 | 04 |
| 454 | 02 | 03 | 808 | 05 | 07 |
| 455 | 04 | 05 | 863 | | 00 |

In addition, the following instructional areas have been discontinued as of FY 2020-21 and should no longer be used.

| | | | | |
|-----|-----|-----|-----|-----|
| 002 | 004 | 112 | 302 | 309 |
| 318 | 319 | 459 | 466 | 471 |
| 540 | 542 | 616 | 811 | 813 |
| 814 | 840 | 871 | 872 | 873 |

Fees for instructional materials consumed by students and instructors are required by s. 38.24(1)(c), Wis. Stats. These material fees are to be charged to all students on a uniform basis unless exempted by state statute, administrative code or WTCS Board action. Fees shall be charged at the attached rates for 2020 summer session, 2020 fall and 2021 spring courses.

To determine the specific material fee to be charged for an enrollment, first determine if the course is approved for only "A" hours, "D" hours, "E" hours, or a combination of only "A", "D" and/or "E" hours. If no "B" or "C" hours are approved, the material fee category is 00 regardless of the material fee category assigned to the instructional area. In this case, the applicable material fee category is 00 and the material fee shall be \$4.50 regardless of the credit value of the course.

If the course's approval includes any "B" and/or "C" hours, the applicable material fee is determined by the material fee category assigned to the course's instructional area. The assigned material fee category can be obtained from report INS310 Instructional Area List by Division (see instructions below on how to access this report). If the enrollment is for 1, 2, 3, 4 or 5 credits, refer to corresponding category/credits cell on Uniform Schedule of Material Fee Categories and Fees to determine the fee. If the enrollment is for any value other than 1, 2, 3, 4 or 5 credits, multiply the per credit rate for the assigned material fee category from Uniform Schedule of Material Fee Categories and Fees times the credit value of the course to determine the fee. Round to the nearest \$0.01 and the minimum material fee is \$4.50.

Report INS310 is available online at: <https://apps.wtcsystem.edu/wtcs-web/>. If you do not have User ID to log on to this site, see the instructions at <https://apps.wtcsystem.edu/manual/account/userid.htm>. Once you have logged on:

- select Instructional Reports/Instructional Area Report from the menu along the left margin
- select All Districts
- select the fiscal year (the forthcoming year's report isn't available until roll-over occurs at the end of each fiscal year)
- select PDF or Excel for the report format
- select report INS 310
- click on Generate Report

Other than material fee category 00, fees are to be calculated by multiplying the respective per credit value times the credits for which the student enrolled. For example, a 1.50 credit enrollment with a material fee category of 04 would be charged $1.50 \times \$14.00$ or \$21.00 (rounded to \$0.01 - minimum of \$4.50).

Uniform Schedule of Material Fee Categories and Fees
FY 2020-21

| Category | Per Credit | 1 Credit | 2 Credits | 3 Credits | 4 Credits | 5 Credits |
|-----------------|-------------------|-----------------|------------------|------------------|------------------|------------------|
| 0 | 4.50 | 4.50 | 4.50 | 4.50 | 4.50 | 4.50 |
| 1 | 3.50 | 4.50 | 7.00 | 10.50 | 14.00 | 17.50 |
| 2 | 7.00 | 7.00 | 14.00 | 21.00 | 28.00 | 35.00 |
| 3 | 10.50 | 10.50 | 21.00 | 31.50 | 42.00 | 52.50 |
| 4 | 14.00 | 14.00 | 28.00 | 42.00 | 56.00 | 70.00 |
| 5 | 17.50 | 17.50 | 35.00 | 52.50 | 70.00 | 87.50 |
| 6 | 21.00 | 21.00 | 42.00 | 63.00 | 84.00 | 105.00 |
| 7 | 24.50 | 24.50 | 49.00 | 73.50 | 98.00 | 122.50 |
| 8 | 28.00 | 28.00 | 56.00 | 84.00 | 112.00 | 140.00 |
| 9 | 31.50 | 31.50 | 63.00 | 94.50 | 126.00 | 157.50 |
| 10 | 35.00 | 35.00 | 70.00 | 105.00 | 140.00 | 175.00 |
| 11 | 38.50 | 38.50 | 77.00 | 115.50 | 154.00 | 192.50 |
| 12 | 42.00 | 42.00 | 84.00 | 126.00 | 168.00 | 210.00 |
| 13 | 45.50 | 45.50 | 91.00 | 136.50 | 182.00 | 227.50 |
| 14 | 49.00 | 49.00 | 98.00 | 147.00 | 196.00 | 245.00 |
| 15 | 52.50 | 52.50 | 105.00 | 157.50 | 210.00 | 262.50 |
| 16 | 56.00 | 56.00 | 112.00 | 168.00 | 224.00 | 280.00 |
| 17 | 59.50 | 59.50 | 119.00 | 178.50 | 238.00 | 297.50 |
| 18 | 63.00 | 63.00 | 126.00 | 189.00 | 252.00 | 315.00 |
| 19 | 66.50 | 66.50 | 133.00 | 199.50 | 266.00 | 332.50 |
| 20 | 70.00 | 70.00 | 140.00 | 210.00 | 280.00 | 350.00 |

NOTE: The minimum fee that is to be charged for any non-exempt enrollment is \$4.50, regardless of the credit value.

Those courses which are pure theory and/or lecture (A hours) and/or simulated/actual occupational experience (D hours) and/or on-the-job experience (E hours) in nature are assigned to material fee category 00. When a course is partially theory/lecture, and/or occupational experience and/or on-the-job and partially lab (B hours) and/or shop (C hours), the appropriate material fee category, as indicated in Instructional Area List by Division report (INS310), applies to the entire course.

Program and Material Fees for Unique Programs / Students

| Unique Program or Type of Student | Program Fees? | Material Fees? | Out-of-State Tuition |
|---|----------------------|-----------------------|-----------------------------|
| Vocational Adult Age 62 and Over (a) | No | Yes | Yes |
| Adult High School (a) | No | Yes | Yes |
| Basic Education (a) | No | Yes | Yes |
| English as a Second Language (a) | No | Yes | Yes |
| Previously Incarcerated Juveniles (a) | No | Yes | Yes |
| Course Audit Age 60 and Over (a) | No | Yes | N/A |
| Graduate Lacking Entry Level Skills (b) | No | No | Yes |
| Graduate Not Employed in Occupational Field (b) | No | No | Yes |
| Class-Size Grant Funded Courses (c) | No | No | Varies |
| Contract Funded Courses (d) | No | No | N/A |
| Start College Now (e) | Yes | Yes | Yes |

- (a) These categories are statutorily exempt from Program Fees but not from Material Fees or out-of-state tuition. Non-residents are not eligible for the Course Audit exemption.
- (b) These categories are statutorily exempt from Program Fees and Material Fees.
- (c) Any course funded on a class-size basis¹ with eligible federal or state grant program funds is exempt if the grant funding is equal to or greater than the amount of statutory course fees (Program Fees, Material Fees and Out-of-State Tuition) that would have been collected if the course was not exempt under this provision.

If grant funding equals or exceeds what would have been collected in Program and Material Fees but not Out-of-State Tuition, students are exempt from Program and Material Fees but Out-of-State Tuition must be charged to non-resident students. All course fees must be collected from enrollees if grant funding is less than the amount of statutory fees (Program Fees, Material Fees, and Out-of-State Tuition) that would have been collected if the grant funded course was not exempt from course fees under this provision.

Refer to Table H Grant Programs Eligible for Course Fee Exemption in the Client Reporting System Manual for a list of grant programs eligible for this exemption. This table is available at <http://mywtcs.wtcsystem.edu/data-systems-grp/data-system-manuals/client-reporting-system/CLI-Table-H.pdf>.

- (d) Any course offered under a [ss. 38.14\(3\)](#) or [38.14\(12\), Wis. Stats.](#), contract is exempt if the contract funding is equal to or greater than the amount of statutory course fees (Program Fees and Material Fees) that would have been collected if the course was not exempt under this provision. Out-of-State Tuition does not apply since contracts are with an entity rather than individual students. Expenditures net of contract revenue will be ineligible for state aid if a contract's revenue is less

¹ Class-size basis means the grant reimburses course costs (such as instructor salary and fringes) vs. slotter funding where the grant pays course fees such as program fees and material fees.

than the amount of statutory course fees that would have been collected if the contract course was not exempt from course fees under this provision.

Any course offered under a [s. 118.15](#), Wis. Stats., contract is exempt, regardless of whether or not the contract funding is equal to or greater than the amount of statutory course fees (Program Fees and Material Fees) that would have been collected if the course was not exempt under this provision.

- (e) Enrollments under Start College Now under [s. 38.12\(14\)](#), Wis. Stats., are not exempt from Program Fees or Material Fees, but frequently the associated high school district is statutorily required to pay the fees for the student.