

Updates to the Educational Services Manual (ESM) and the Course and Curriculum Manuals (CCM) are released on the last Friday of each month with a summary published and distributed to the ISA, SSA and Course & Curriculum distribution lists.

Notes for the April 2022 release:

ESM Chapters

Chapter 2 Program Requirements:

- Language duplicated across AAA/AAS and AA/AS sections to reflect use of Aid Code 20 course rules: Aid Code 20 courses may not be used as primary courses in an Applied Associate Degree curriculum. They may only be used as alternates to an existing aid code 10 course.
- Alternate course use guidance updated: Up to two alternate courses may be used per primary course.

Chapter 17 System-wide Aligned Programs:

- Clarification on review cycle for aligned programs updated from three to five years.
- Aligned program definition updated to reflect usage of “program performance standards” in place of “program outcomes.”

Glossary – Aligned Program Definition: updated to reflect usage of “program performance standards” in place of “program outcomes.”

Resources

[**Program Curriculum Credit and Range Distribution Compliance Rules**](#): On ESM landing page, scroll down to Related Guidance to locate this resource.

- Overall formatting adjusted to improve readability of tables.
- Advanced Technical Certificate section updated to include correct breakdown of credits.

Do you have questions about this release? Use this form to submit them to us:

[**ESM Maintenance Release Information Request**](#)

2022 dates for release are:

May 27	September 30
June 24	October 28
July 29	November 30
August 26	December 30