9-5 Wisconsin Technical College System
TSA Assessment Plan Revision Request Form
Phase 2 - District Level Revision

Program Title:

Program Number:

College Requesting Approval:

College Contact:

Email: Phone:

WTCS Education Director:

College TSA Implementation Plan

1) Has Phase 1 been revised   Yes OR   No

    Most recent Phase 1 approval date

2) Changes made to the TSA (check all that apply):

        Program Assigned Outcome Matrices

        Implementation

3) Based on the changes to the TSA, we will make the following changes to our Phase 2 plan. (limit of 250 characters, if additional space is needed use a separate document) If no changes are required based on the TSA revision, simply note: "No change required" in the space provided

Change	Describe Changes or note "No change required"
How has the Program Outcomes Course Assignment Matrix been modified? Attach current or revised Program Outcome Matrices.	
How students will be informed of the assessment format, strategy, and the criteria	

Change	Describe Changes or note "No change required"
How students will receive feedback on their performance of the assessment	
How you will collect and manage the pass/fail data on all program outcomes for program students in preparation for reporting the required data to the Client Reporting System	
How you will utilize assessment data and incorporate the results to continually improve teaching and learning within the program	

Current or modified Performance Assessment Tasks, current or revised TSA Scoring Guide, current or revised Program Outcome Matrices and additional documentation for section 2 attached as "Attachment A"

4) Attach documentation of advisory committee's support for the revision.
   Supporting documentation attached as "Attachment B"*

   *NOTE: Documentation of advisory committee support is not required in instances where there are no Phase 2 changes

5) Signature of Instructional Services Administrator (ISA) responsible for this program

Signature: _____   Date: _____

Submitted By: _____

When document is complete, please follow your district's procedures for review and submission. The appropriate personnel should submit this form along with all attached documentation in a single .pdf file to programs@wtcsystem.edu.