6-1 Program Title or Number Change Form

College:

Date:

College Contact:

Phone:

Email:

Education Director Consulted:

Date Consulted:

Implementation Effective:

Check all that apply: Title Change   Number Change

Existing Program Number:

Existing Program Title:

Proposed Program Number:

Proposed Program Title:

Change(s) is for:

If change(s) are occurring at Multiple College(s), please select all that apply below:

BTC	LTC	MSTC	SWTC
CVTC	MATC - MILW	NATC	WCTC
FVTC	MATC - MDSN	NTC	WTC
GTC	MPTC	NWTC	NTWD

1. Attach as "Attachment A" documentation (letter or email) from the Instructional Services Administrator for each college affected by the change specifically identifying their support of the change.   No colleges affected
Attach as "Attachment B" documentation of advisory committee support for the change. If the proposed change affects other colleges sharing the same program title and number, only the lead college is required to submit their advisory committee minutes.

Is this program parent to Embedded Technical Diploma(s) or Pathway Certificate(s)?

Yes   No

If YES, enter Embedded Program Information:
Program Number   Program Title

Embedded programs will stay with the parent program under its new title and/or number.

Embedded programs will NOT transfer with the parent program; they will be suspended instead.

Embedded programs will transfer to a different parent program (please name):

Signature: _____   Date: _____
                District President or Instructional Services Administrator

Printed Name: _____

When document is complete, please follow your district's procedures for review and submission. The appropriate personnel should submit this form along with all attached documentation in a single .pdf file to programs@wtcsystem.edu.