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**MEMORANDUM**

DATE: August 30, 2023

TO: **WTCS Fire Service Advisory Committee**

Jim Austad, WSESI                      Chris Klahn, WSFA                      Craig Olson, WSFCA  
Brian Bending, WFIA                      Timothy Haas, WEM                      Chad Powell, PFFW  
Christopher Garrison, WSFCA                      Karl Sandry, WTCS Coordinators                      Jeremy Hansen, WSFCA

CC: WTCS Fire Service Advisory Committee Alternates, Fire Service Coords/Deans, Fire Service State Reps

FROM: Angela White | Education Director, Fire Service | Phone: 608-266-7289 | Email: [angela.white@wtcsystem.edu](mailto:angela.white@wtcsystem.edu)

SUBJECT: **Notice of Meeting**

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This is a notice to all members of the WTCS Fire Service Advisory Committee that a meeting has been scheduled for **Wednesday, September 27, 2023, 10:00 a.m. – 12:00 p.m.** The meeting will be held at the Wisconsin Technical College System Office, **4622 University Avenue, McCarthy Board Room**, Madison.

**AGENDA**

- Open meeting statement
- Introductions
- Review and approve March 2, 2023 meeting minutes
- Bylaws
- Co-chair election
- Online testing
- Course and curricula
- Grants
- Policies and procedures
- Course statistics
- Committee updates
  - PFFW
  - WEM
  - WFIA
  - WSESI
  - WSFA
  - WSFCA
  - WTCS Coordinators
- Education Director updates
- Emerging trends, requested research or projects
- Adjourn

AW:sj

*If you wish to listen during the teleconference, please contact Shari Jacobson at [shari.jacobson@wtcsystem.edu](mailto:shari.jacobson@wtcsystem.edu) or (608) 266-5859 to obtain instructions on how to join the call.*