

**There are five key areas of a community needs assessment: state and local IET policy and career pathway options; regional workforce development needs; community resources to support your IET; promising practices in IET programming; learner and regional business needs. Investigating all of these are vital to developing a quality, high-impact IET. Within this document, you will find a series of tools to support gathering the needs in one of these five areas, *regional workforce development needs*.**

### Wisconsin Workforce Development Areas:

Wisconsin Workforce Development Area map and contact listing. - [Contact the Workforce Development Boards \(wisconsin.gov\)](https://www.wisconsin.gov/workforce)

#### *Reflection Questions:*

What Workforce Development Area do you serve?

What is your institution's relationship with staff at the Workforce Development Area board? What community needs assessment information could you gather from this current or potential partner?

### Wisconsin Workforce Development Area Hot Jobs:

Workforce Development Area hot jobs are high projected growth occupations that must meet the following criteria:

- Median salary must be above the state median
- Percentage change must be greater than the state average
- Have the most projected openings

The Wisconsin Department of Workforce Development hot jobs dashboard identifies each Workforce Development Areas hot jobs. - [WisConomy \(jobcenterofwisconsin.com\)](https://www.jobcenterofwisconsin.com)

#### *Reflection Questions:*

What are the hot jobs in your region/Workforce Development Area?

Do you or a partner offer workforce training which targets any of these jobs e.g., WTCS credential, industry certification, pre-apprenticeship or apprenticeship?

### O\*NET OnLine:

Further investigate the important details of jobs on the hot jobs list through O\*NET. [O\\*NET OnLine \(onetonline.org\)](https://www.onetonline.org)

#### *Reflection Questions:*

What are the tasks, work activities, technology skills, etc. of employees in our area's hot jobs?

### Business Finder:

The Career One Stop Business Finder tool can help you identify businesses in your region that employ jobs on your hot jobs list. [Business Finder | CareerOneStop](https://www.careeronestop.com/business-finder)

#### *Reflection Questions:*

Do we have relationships with the businesses identified through the Business Finder tool who employ for a hot job in our region/Workforce Development Area? How could we develop a relationship or make connections to understand their employment needs/challenges in a hot job in our region?