

Updates to the [Educational Services Manual \(ESM\)](#) and the [Course and Curriculum Manuals \(CCM\)](#) are released at the end of each month with a summary published and distributed to the ISA, SSA and Course & Curriculum distribution lists.

Attachments: WTCS ESM Complete 2025 0829

Notes for the August 2025 release:

ESM Chapters

- **NEW Chapter 21 Program Waiting Lists:** New chapter added that outlines policy and process guidelines for program waiting lists, including use of special circumstances policies.
- **Glossary:** New terms added with the inclusion of Chapter 21: Program Waiting List; Special Circumstances Policies.

Do you have questions about this release? Use this form to submit them to us:

[ESM Maintenance Release Information Request](#)

2025 dates for release are:

September 26
October 31
November 28
December 26