

Memorandum



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DATE: March 18, 2026
TO: WTCS Motorcycle Rider Education Program Coordinators
FROM: Danika Woods, Director
Wisconsin Technical College System
RE: FY 2026-27 Fees for Motorcycle Rider Education (MRE) Programs

Motorcycle Rider Education (MRE)

Explanatory Note

The Wisconsin Technical College System (WTCS) and the Wisconsin Department of Transportation (WisDOT) jointly establish the course fees for motorcycle rider education (MRE) courses offered at WTCS colleges. These outside authority fees (course fees) are in lieu of program fees but do not include material fees, which must also be included in the total course cost charged to students.

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- [WTCS Motorcycle Rider Education myWTCS Website](#)
- [WisDOT Wisconsin Motorcycle Safety Program \(WMSP\) Website](#)

Wisconsin Motorcycle Rider Education Courses

WisDOT defines standardized types of [motorcycle rider education courses](#) for the state of Wisconsin through its Wisconsin Motorcycle Safety Program (WMSP). All MRE course hours must meet WisDOT-established minimum requirements as outlined in the Motorcycle Safety Foundation (MSF) educational standards. WTCS colleges must also meet WTCS minimum requirements for MRE courses where applicable.

WTCS MRE Courses

WTCS colleges may offer MRE courses as follows:

- **Use same/similar course titles as the standardized, WisDOT-defined MRE courses.** WTCS MRE courses may use varying course numbers (including aid code and course type hours, such as A or B) and/or varying course credits across the System, though semi-alignment of specific courses is in progress (see Course Alignment below).
- **Use unique titles, credits and outcomes that do not mirror the standardized WisDOT-defined MRE courses.** Special considerations for unique MRE courses:
 - Confirm whether the proposed unique course would be substantively similar to any MSF course and need to follow MSF course outcomes as defined by WisDOT.
 - Unique courses would likely not be reimbursable by the WisDOT Wisconsin Motorcycle Safety Program (WMSP) grant. Confirm with the WMSP grant manager if such courses would be eligible for grant funding if desired.

System-wide MRE Courses and Semi-Alignment

WTCS is establishing a list of System-wide MRE courses to unify course titles, numbers, minimum hours and/or credits of basic rider courses. ***Colleges are not required to adopt the below MRE course titles and numbers for FY2026-27 but may elect to do so.*** Ample time will be provided for colleges to transition to the semi-aligned course formats after WTCS finalizes the System-wide course list and announces an all-in date for adoption. WTCS minimum course hours, designated course hour types (A and B) and course credits for these courses will still allow flexibility for colleges to offer basic rider courses in configurations that mirror WisDOT and/or MSF standards. Semi-alignment is intended to provide consistency across colleges while allowing local flexibility.

Course Title	Course Number
Motorcycle Basic RiderCourse BRC1	42-816-401
Motorcycle Basic RiderCourse BRC2	42-816-402
Motorcycle 3-Wheel Basic RiderCourse 3BRC1	42-816-403

WTCS RiderCoach Education and Other WTCS “Train-the-Trainer” Instructor Education Motorcycle Safety Courses

MRE instructor education courses do not follow the outside authority course fee schedule established in this memo, which applies only to motorcycle rider education courses.

WTCS courses that provide “train-the-trainer” motorcycle instructor education – RiderCoach preparation, recertification or similar – fall under the standard course creation guidelines outlined in the [WTCS Educational Services Manual \(ESM\)](#) (see Chapter 7 Course Standards) and in the [WTCS CCP System Course Manual](#) (see Chapter 4 Course Credit Computation Rules).

Course Total Cost Calculation

Total MRE course costs to be assessed by the college and paid by the course enrollee (student) are calculated as a sum of outside authority fees (course fees) and material fees.

$$\text{Course fee} + \text{Material fee} = \text{Total course cost}$$

Course Fees

Fees established for each course are based on the number of course credits and the designated equipment type: college-provided or student-provided motorcycles.

Fees for courses offered at credit values other than those listed in the tables below can be calculated as a percentage of the 1.0 credit course fees.

Material Fees

The material fee for all courses assigned as "Category 4" has been set at \$15.00 per credit with a \$5.00 minimum charge (see page 4 for schedule of material fees).

Course Fee Schedule for College-Provided Motorcycles

Number of Credits	Operational Direct	Operational Indirect	Range Capital	Range Maintenance	Motorcycle Fee	Course Fee
1.00 Credit	\$371.08	\$123.69	\$39.24	\$34.79	\$116.00	\$684.80
0.55 Credit	\$204.09	\$68.03	\$21.58	\$19.13	\$63.81	\$376.64
0.50 Credit	\$185.53	\$61.85	\$19.62	\$17.39	\$58.01	\$342.40
0.45 Credit	\$166.99	\$55.66	\$17.66	\$15.65	\$52.20	\$308.16
0.40 Credit	\$148.43	\$49.48	\$15.70	\$13.92	\$46.39	\$273.92
0.30 Credit	\$111.32	\$37.11	\$11.77	\$10.44	\$34.80	\$205.44
0.20 Credit	\$74.21	\$24.74	\$7.85	\$6.96	\$23.20	\$136.96
0.15 Credit	\$55.66	\$18.56	\$5.89	\$5.22	\$17.39	\$102.72
0.10 Credit	\$37.11	\$12.37	\$3.92	\$3.48	\$11.60	\$68.48
0.05 Credit	\$18.55	\$6.19	\$1.96	\$1.74	\$5.80	\$34.24

Course Fee Schedule for Student-Provided Motorcycles

Number of Credits	Operational Direct	Operational Indirect	Range Capital	Range Maintenance	Course Fee
1.00 Credit	\$371.08	\$123.69	\$39.24	\$34.79	\$568.80
0.55 Credit	\$204.09	\$68.03	\$21.58	\$19.13	\$312.83
0.50 Credit	\$185.53	\$61.85	\$19.62	\$17.39	\$284.39
0.45 Credit	\$166.99	\$55.66	\$17.66	\$15.65	\$255.96
0.40 Credit	\$148.43	\$49.48	\$15.70	\$13.92	\$227.53
0.30 Credit	\$111.32	\$37.11	\$11.77	\$10.44	\$170.64
0.20 Credit	\$74.21	\$24.74	\$7.85	\$6.96	\$113.76
0.15 Credit	\$55.66	\$18.56	\$5.89	\$5.22	\$85.33
0.10 Credit	\$37.11	\$12.37	\$3.92	\$3.48	\$56.88
0.05 Credit	\$18.55	\$6.19	\$1.96	\$1.74	\$28.44

- Material Fee Schedule is on the following page -

Material Fee Schedule

Number of Credits	Material Fee
1.0 Credit	\$12.00
0.55 Credit	\$6.60
0.50 Credit	\$6.00
0.45 Credit	\$6.00
0.40 Credit	\$6.00
0.30 Credit	\$6.00
0.20 Credit	\$6.00
0.15 Credit	\$6.00
0.10 Credit	\$6.00
0.05 Credit	\$6.00

Total Course Cost Calculation Examples

Course Title	Credits	Course Fee	Material Fee	Total Cost
Introductory Motorcycle Experience (IME)	0.05	\$34.24	\$6.00	\$40.24
3 Wheel Basic RiderCourse (3WBRC) College Motorcycle	0.40	\$273.92	\$6.00	\$279.92
3 Wheel Basic RiderCourse (3WBRC) Student Motorcycle	0.40	\$227.53	\$6.00	\$233.53

College- vs Student-Provided Motorcycle Course List

Course	Motorcycle Provider
Introductory Motorcycle Experience (IME)	College
Basic RiderCourse (BRC)	College
3-Wheel Basic RiderCourse (3WBRC)	College Choice
Basic RiderCourse2 (BRC2)	Student
Advanced RiderCourse (ARC)	Student
Ultimate Bike-Bonding RiderCourse Plus (UBBRC-PLUS)	Student

- Course Fee and Material Fee Accounting are on the following page -

Course Fee Accounting

While districts are not required to separately account for the capital portion of the course fees, it is expected that reasonable funds will be made available to the motorcycle rider education program to fund the capital expenditures needed to conduct the program.

The amount in the Course Fee column of the tables is composed of operational and capital components (see table on page 3). For accounting purposes, districts have two options:

- 1) Record the entire amount from the Course Fee column in the General Fund or Special Revenue Fund under revenue classification 4540 (refunds under classification 4541)

OR

- 2) Record the operational component (direct and indirect) in the General Fund or Special Revenue Fund and the capital component (range capital, range maintenance, and motorcycles) in the Capital Projects Fund. If this option is used, only the Operational portion of the Course Fee amount from the table on page 2 is to be recorded in revenue classification 4540 in the General Fund or Special Revenue Fund. The capital portion is to be recorded in classification 4799 in the Capital Projects Fund.

Material Fee Accounting

The amount in the Material Fees column in the basic and experienced rider courses tables and related Material Fee refunds must be recorded in the General Fund or Special Revenue Fund in revenue classification range 4440 – 4449.

Contacts

WTCS Motorcycle Rider Education (MRE)

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[Send a Virtual Meeting Request to Danika Woods, WTCS Director](#)

Wisconsin Motorcycle Safety Program (WMSP) – WisDOT Bureau of Transportation Safety (BOTS)

For questions regarding the WMSP and WMSP grant, please refer to the following contacts:

Name	Title/Role	Email
WisDOT WMSP	Program inbox, general	wmsp@dot.wi.gov
Tina Bondurant	Program & Policy Chief, BOTS	Tina.Bondurant@dot.wi.gov
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