

Updates to the [Educational Services Manual \(ESM\)](#) and the [Course and Curriculum Manuals \(CCM\)](#) are released at the end of each month with a summary published and distributed to the ISA, SSA and Course & Curriculum distribution lists.

Attachments: WTCS ESM 2026 0529; WTCS Program Focus Areas Requirements and Guidance

Notes for the May 2026 release:

WTCS Program Focus Areas Requirements and Guidance

Guidance resource that provides clarity on requirements for the use of focus areas within existing WTCS-approved programs. Please note that **focus areas have been in use for some time and are not a new concept**. This new *guidance*, however, clearly defines focus areas, sets forth business rules for their establishment and use and provides implementation guidance for college applications.

ESM Chapters

Chapter 15 Advanced Technical Certificates (ATCs):

- Note added to confirm that Form 3-3 ATC Curriculum has been retired. ATCs use aid code 11, which previously had been excluded from upload within the old WTCS Portal (CCP). The new CCP data system incorporates aid code 11, allowing for the upload of ATC curricula directly to the Portal and making Form 3-3 obsolete.

Do you have questions about this release? Use this form to submit them to us:

[ESM Maintenance Release Information Request](#)

2026 dates for release are:

June 26
July 31
August 28
September 25
October 30
November 27
December 31