Client Reporting System Changes

November 2026

1. Add Adult Ed Test Name Code 915 “Multiple Measures” to manual and Table G.
2. Update Table B to add new high school code.
3. Clarified language regarding Employment Barrier codes to indicate this data is currently only used for AELFA grants, and a valid code is required for all clients (can be “client did not answer”.

October 2026

4. Removed references to Warning 669, as it was not coded to ever trigger.
5. Corrected tables for Error 663 to reflect current code: type “9” RCC cannot be reported with PFC “00”, and RCC “9G” can be reported with PFC “12”.

September 2026

6. Updated Table A per current DOR municipalities.
7. Updated Table B per current DPI high schools.
8. Updated Table C per new district location requests.
9. Updated Table D per current ATC institution names.
10. Updated Table E per current DSPS municipal fire departments.
11. Updated Table F to remove outdated Hazmat courses.
12. Updated Table G to remove sunset test series and update sunset dates for remaining series.
13. Added language to Submission of Records – Reporting Deadlines section to clarify deadlines that fall on holidays or weekends.
14. Updated Data Element Reporting Matrix with new table format and key codes.
15. Updated S3 record chapter to add Program Fee Code 7B, and to indicate PFCs 7A and 7B can be reported with RCCs 8A, 9C, 9D, 9H.
16. Updated S4 record chapter to
    a. add appropriations for EMS Education and Rural Health Transformation grants.
    b. Update Continuing in Grant Activity language (and error ….. language) to indicate that a code is only required for appropriation 146 and 124-20x grants.
17. Updated S7 record chapter to remove sunset test series and update sunset dates for remaining series.
18. Updated S7 record chapter and Warning 179 to indicate that clients served by AEFL grants with fewer than 12 contact hours of service are allowed but not required to have an S7 record.
19. Clarified language in S9 record chapter regarding reporting TSA for a client who was only assessed on some TSA criteria in one year.
20. Fix Error 638 code so it does not bypass 7x aid codes.
21. Updated Table G and S7 record chapter to add new Alternative Placement Test Topics and Test Names.
22. Updated edits pertaining to Test Names and Test Topics to:
    a. Require all Alt Placement Test Topics to be reported with an Alt Placement Test Name

b. Require all Alt Placement Test Names to be reported with an Alt Placement Test Topic.
c. Bypassed edits that require Alt Placement Test Topics to have a Test Date, NRS Level or Scale Score.

23. Added edits 787 and 788 to require certain Service Provided Through Grant Activity Codes to be reported on S4 records when certain Alt Placement Test Topics are reported.

July 2026

1. Updated Table G and Client Manual to include newly approved paper forms for ACT Work Keys Adult Ed Tests.

April 2026

1. Updated Table B to add Milwaukee Community Cyber High.
2. Updated Error 822 language to remove Appropriation Number 102 as prohibited.

February 2026

1. Added Program Fee Code “7A EMS Education Grant”.
2. Updated S4 table of grants to include EMS Education Grant.
3. Updated Poverty Guidelines Table in the S1 record section to reflect 2026 guidelines from US Dept of Health and Human Services.
4. Added language in the S9 chapter overview to clarify that for Shared Agreements, cooperating colleges can report enrollment but not graduation. Only primary colleges will report graduation.
5. Updated Table E to remove non-municipal fire departments.
6. Updated formatting of manual and tables to meet accessibility requirements.
7. Updated errors 166, 169, 173 and 174 to validate data for all test topics (no longer bypassing alternative placement topics) to ensure alternative placement data is valid and able to be counted in NRS tables.
8. Corrected error 783 language to remove bypass language for Test Topics 33 and 34. Because they have a test date, they are checked by this edit.

November 2025

1. Corrected Test Name Code for Best Plus 3.0 Computer and Best Plus 3.0 Paper. Typo in manual said 740 and 741 respectively, corrected to 760 and 761. Codes shared with districts in 2025 were correct and were coded correctly in Client system.
2. Added CASAS Reading GOALS 2 series of tests to Client Manual and Table G.
3. Removed CASAS Math GOALS (original series) of tests from Client Manual and Table G.
4. Updated Sunset Date for TABE 11/12 in Client Manual and Table G (now 06/30/2026),
5. Removed Deactivated Error 511 from manual due to New CCP status changes that make the edit logic ineffective. This error will be replaced with a new error soon to enforce the business rule that certain courses must be in an approved curriculum.
6. Removed Deactivated Error 925, as it was redundant of Error 929 which catches all Invalid Program Numbers, including Pathway Certificates.
7. Updated language on Error 931 to indicate that it will trigger if there is no curriculum on file, or if the curriculum is not in approved or 1-year approved status.
8. Removed Deactivated Errors 932 and 933 from the manual due to New CCP status

changes that make the edit logic ineffective. Error 931's updated logic will enforce the business rule that programs reported to client must have an approved curriculum.
9. Added new Error 500 to replace disabled error 511.
10. Updated language for error 515 to reflect new CCP course status structure.
11. Updated Table E to add Fire Dept 14120 LEBANON.
12. Updated Warning 930 language to indicate that program 30-531-6 also bypasses the edit.

September 2025

1. Indicated that Beginning/Intermediate/Advanced Hours of Service are optional to report for all clients as no grant currently requires them.
2. Edits disabled due to Beginning/Intermediate/Advanced Hours of Service not being required on S2 records: 220, 225, 230, 450, 451, 452, 453
3. Clarified Program Fee Code reporting requirements based on language from Errors 628, 630, 632 & 634.
4. Updated Table of Valid Program Fee Code and Aid Code Combinations:
    a. Corrected PFC 03 to include aid code 74
    b. Updated PFC 07 to include aid codes 10, 20, 30, 31, 32, 42
    c. Updated PFC 12 to include aid codes 10, 20, 30, 31, 32, 42, 50, 60
    d. Updated PFCs 54, 59, 62 & 69 to include aid codes 7x
5. Updated Table of Recognized Credit Codes and Valid Program Fee Codes to indicate that PFC 12 can be reported with RCC 9G.
6. Removed RCC 1E from list of valid Recognized Credit Codes. Historical data will be retained.
7. Deactivated Service Provided Through Grant Activity Code 70 'Afghan Allies' and Error 751
8. S4 Grant Record Chapter, updates to table "Reporting Guidelines for Appropriation and Fiscal Grant Numbers":
    a. Appropriation 124:
        i. Removed 15x Professional Development (no client reporting services)
        ii. Renamed 16x to be Completion
        iii. Removed 19X Criminal Offenders
        iv. Added 19x Foster Youth Pathways Project
        v. Removed 19x Statewide Ability to Benefit
        vi. Removed 19x Afghan Allies
        vii. Renamed 20x to be IET Development and Expansion
    b. Appropriations 138:
        i. Added 253 Meat Talent Development
        ii. Added 243 PT Criminal Justice Law Enforcement
    c. Appropriations 146 and 149:
        i. Renamed 11x to be Programs for Corrections Education & Other Institutionalized Individuals Section 225
        ii. Renamed 12x to be Adult Education & Literacy Section 231
        iii. Removed 17x Targeted Focus
        iv. Removed 18x Innovation in Integrated Education and Training
    d. Appropriation 150:
        i. Renamed 21x to be Career Prep

ii. Added 22x Targeting Attainment Gaps in Career and Technical Education (CTE)
iii. Renamed 26x to be Access & Success in Nontraditional Occupational Training and Employment
iv. Removed 27x Reserve Fund Supporting Student Success
v. Added 28x Perkins Tribal Grants

e. Appropriation 155 – Removed Apprenticeship grants
f. Appropriation 190 - Removed 11x Supporting Veterans Success
g. Appropriations 900, 904, 930 - Removed TAACCCT grants

9. Updated S7 reporting elements and edits to allow for Alternative Placement Test Topics and GED/HSED Test Names.
10. Added Waitlist elements to S9 record. Added errors 941, 942 & 943.
11. Disabled error 006 to allow for program waitlist reporting.
12. Correct language in Error 658 referring to Program Number Aid Code.
13. Updated list of program numbers that bypass Error 931.
14. Updated Tables A, B, D, E, F, H.

June 2025
Description of Change

1. Updated Table A to add several municipality codes per district request.
2. Updated Table C to add several district location codes as requested.
3. Updated Table E to add a FD code per district request.
4. Updated Error 372 to bypass Recognized Credit Code '9D'.

March 2025
Description of Change

5. Updated Error 124 to allow a client age17 or older to be self-report as a veteran on the S1 record. Previously the error allowed 18 or older.

January 2025
Description of Change

6. Updated Poverty Guidelines Table in the S1 record section to reflect 2025 guidelines from US Dept of Health and Human Services.
7. Corrected the S4 record data matrix to indicate that a Training Outcome Code is only required for AEFLA grants.

October 2024
Description of Change

1. **Updated Table H** (added two new federal DOJ grants per request from FVTC: 16.031 and 16.752)

September 2024
Description of Change

2. **Updated Table C (added new high school codes), Table E (updated current Fire Dept codes), and Table G (added new adult education tests).**

3. Corrected Veteran data due dates to Oct 14th and March 14th, because data is submitted to UW/HEAB on the 15th of those months.
4. Added PT Police Academy and Meat Talent grants to June 30th data submission reminder.
5. Updated S1 Academically Disadvantaged to clarify definition (aligns with Fact Book Definition).
6. Updated S1 and Audit sections to indicate that documentation is not required for Single Parent reporting.
7. Updated S3 Location Code instructions to clarify "study abroad" courses.
8. Updated S3 Course Completion Status instructions table that shows incompatible grade/status combinations to match the tables in Edits 568 and 569.
9. Updated S3 Program Fee Code instructions for "Additional Fees 41, 42, 43 & 44" to clarify that they need to be reported with at least one other PFC.
10. **Updated S3 Program Fee Code to add "77 – Promise Program".**
11. Updated S3 Recognized Credit Code Type 6 to clarify that International Baccalaureate (IB) exams can be reported under RCC "6J", as it is considered a high school level exam.
12. **Updated S4 Grant Entry and Grant Exit dates to note that dates should not be later than the file submission date. Entry date triggers error 780 and data is not accepted. Exit date triggers error 790, but data will be accepted into the data warehouse. All Exit Date data must be error-free by the time client freezes each year.**
13. Updated S4 Training Outcomes "13 – Completed Partial GED/HSED" with language "by passing a subtest".
14. **Updated S7 instruction section with new Test Name Codes.**
15. Updated S8 section to remove inaccurate language about Post911 Credit Cap. Added clarifying language to the overview paragraph.
16. Updated S9 Program Graduation instructions to note that clients who complete the WTCS curriculum (paid related instruction) portion of an apprenticeship program should be reported as a Program Graduate on the S9 record.
17. Error 515 – clarified conditions that trigger this edit.
18. Error 650 – added language to note that program number 50-499-9 can be used for apprenticeship "graduates" as indicated in the program number portion of the S9 record instructions.
19. **Warning 930 – added program 30-504-2 to list of hard-coded exceptions (law enforcement program may be retaken if certification lapses).**

April 2024
Description of Change

1. Added "98x" as allowable sequence numbers for pseudo course numbers used to report Advanced Standing General Elective transfer credits.
2. Updated Client Tables B and E.
3. Updated note on how HazMat reimbursement is verified (with rosters submitted to the Education Director).

January 2024

Description of Change

1. Updated poverty guideline dollar amounts for 2024.
2. Clarified guidance on Former Last Name, and which one to use when a client has more than one former last name.
3. Added new Error 124 “Incompatible Veteran Code and Birth Date. No one under age 18 can be reported as a veteran.

December 2023
Description of Change

1. Updated reference to “system wide General Education course list” to be “Aligned General Education course list in Error 931, per the Office of Instructional Services guidelines.
2. Updated S5 record overview to note that the system will accept special characters in the name elements (` ~ ' “ ƒ Š Œ Ž š ž Ÿ À Á Â Ã Ä Å Æ Ç È É Ê Ë Ì Í Î Ï Ð Ñ Ò Ó Ô Õ Ö Ø Ù Ú Û Ü Ý à á â ã ä å æ ç è é ê ë ì í î ï ð ñ ò ó ô õ ö ù ú û ü ý ÿ).

November 2023
Description of Change

1. Updated S5 Record Social Security Number element to remove requirement for pseudo-SSNs to be reported when no true SSN is available. If no SSN is available, leave this element blank.
2. Added new Error 161 “Inconsistent CASAS Test Name/Topic”. A CASAS Test Name was reported, but the Test Topic was not “Casas”. Correct either the test name or topic and resubmit.
3. Added new Warnings 26, 27 & 28. These warning reports are tools to help identify invalid SSN formats, clients with an S8 record and a blank SSN, and clients with Veteran or 2nd Chance Pell benefits indicated by Program Fee Code on the S3 record that also have a blank SSN.
4. Fixed coding on Error 520 so it works as described in the manual.

October 2023
Description of Change

5. Updated edit 659 with the list of current Midwest Student Exchange Program States used for the WTCS District of Residence Code on the S1 record. Also modified this edit to require WTCS District of Residence Code to be “MN” when the Program Fee Code on the S3 record is “85 – Minnesota”.

September 2023
Description of Change

6. Updated Client Tables to reflect current Fire Department codes (per DSPS), High School codes (per DPI), and County/Municipality codes (per DOR).
7. Updated list of current Midwest Student Exchange Program States used for the WTCS District of Residence Code on the S1 record. Also updated edit 636 with this list of states.
8. Updated name of element Justice Involved Release Date on the S4 record to be

Justice Involved: Institution Release Date. The element is intended to document the date of release from a jail or other correctional facility. It's possible to still be "justice involved" (on probation, etc) at that point.

9. Ensured that Program Fee Code 71 – Open Education Resources can be reported with any Recognized Credit Code on the S3 record.
10. Updated edit 379 to allow more Highest Grades Completed at Enrollment to be reported with certain Recognized Credit Codes:
    a. 8A – Transcripted Credit can be reported with any grade completed
    b. 9G – removed from this edit (see Edit 381 below)
    c. 1A and 1B – can be reported with grades 08, 09 and 10 in addition to existing allowances for grades 11, 12 and higher.
11. Updated edit 380 to allow for any combination of Highest Grade Completed at Enrollment and Highest Credential Received at Enrollment to be reported, except that Highest Grade Completed code 01 – No Credential cannot be reported with Highest Grade Completed 12, 98 or 99.
12. Created edit 381 to align with statutory language that clients must be age 16 or older to be reported with Recognized Credit Code 9G – Compulsory Education.

July 2023
Description of Change

1. Updated language regarding pseudo course numbers and the Recognized Credit Codes (RCC) that are allowed to be reported with them. Added "6J – AP Exam" to the list of acceptable RCCs. NOTE: 6J will NOT be included in Outcomes Based Funding Measure #10.
2. Updated S2 "Economic Indicator" element to be entirely optional. No grants currently require this data, and it is not included in any reports or dashboards. The US Department of Education does not require this information, so self-reported status without any documentation is acceptable. Updated Audit Requirements section to remove this element.
3. Updated multiple edits to validate against 124-20x grants (Integrated Education and Training) to ensure clients are included on NRS reports and Outcomes Based Funding counts where appropriate: Warnings 179 & 182; Errors 433, 435, 450, 451, 452, 453, 783.
4. Updated S4 elements to indicated they are required for 124-20x grants (Integrated Education and Training) to ensure clients are included on NRS reports and Outcomes Based Funding counts where appropriate: Hours of Service for the Period, Justice Involved Release Date, Service Provided Through Grant Activity, and Grant Entry and Exit Dates.

June 2023
Description of Change

5. Updated contact name for Course and Curriculum Systems to JP.
6. Corrected references to element spaces on the S9 record under Error 006. It still referred to spaces 24-25 (now part of another element), updated to refer to spaces

30-31.
7. Removed old language from Error 515 regarding actions to take if a course is not approved after 60 days.
8. Removed old language from Error 931 that referenced programs no longer in use.
9. Expanded description of “Economically Disadvantaged” to also include plain language recommended to districts in 2022.

May 2023
Description of Change

1. Removed Program Fee Code “74” as a valid reporting option. Start College Now-Student Paid is no longer a valid code, as of FY23. Only District Paid courses meet the definition of Start College Now. Historical data will be retained in the system, but “74” is not a valid Program Fee Code for current client reporting.
2. Corrected typos on Errors 782 and 792.

April 2023
Description of Change

1. Amended error 123 to prevent Veteran status “2=Yes – Self Reporting, Not Receiving Educational Benefits” from being reported with Program Fee Codes that indicate veteran benefits were used (0A, 0E, 5A, 5E). Previously this error was also triggered when Program Fee Codes for spouses and children of veterans were reported. Since those clients are not necessarily also veterans, this edit was previously too restrictive.
2. Amended error 379 to update acceptable values for Recognized Credit Code “9C”. This is due to the RCC being reassigned to “Start College Now” several years ago and the edit not being updated at that time.
3. Removed references to “Course Options” Program Fee Code “35” and Recognized Credit Code “9K”.
4. Removed mention of “Course Options” from description of Program Fee Code “79”.
5. Updated reporting matrix for S1 record to indicate “Displaced Homemaker” is only required if the client is served under AELFA.

February 2023
Description of Change

6. Added error 123 to prevent Veteran status “2=Yes – Self Reporting, Not Receiving Educational Benefits” from being reported with Program Fee Codes that indicate veteran benefits were used (0A, 0B, 0C, 9D, 0E, 5A, 5B, 5C, 5D, 5E, 82).
7. Added warning 914 to notify districts when Veteran status “1=Yes – Receiving Education Benefits” is reported but no S3 records included Program Fee Codes that indicate veteran benefits were used (0A, 0E, 5A, 5E). This is a warning and not an error because it is possible but uncommon for veterans to use benefits without enrolling in courses.
8. Added warning 300 to notify districts when a client is reported with Recognized Credit Codes indicating Dual Enrollment (1A, 1B, 8A, 8B, 9A, 9B, 9C, 9H, 9K) and the Year of High School Graduation is non-numerical (XXXX). Not reporting a valid year has the potential to impact reporting outcomes and funding.

9. Removed warning 716. This edit is unnecessary due to the widespread use of pseudo-grant numbers.
10. Removed warning 825. This edit has become unnecessary due to the commonplace nature of multi-year grants.
11. Corrected coding on error 568 to function as described in the manual. When Course Completion Status “09 – Missing Grade” is reported with any Course Grade other than “PP” or “Blank” the error is triggered.
12. Expanded error 568 to prevent Course Completion Status “99 – N/A” from being reported with any Course Grade other than “Blank”. This error only applies to Aid Codes 10, 20, 30, 31, 32, or 50.
13. Expanded warning 569 to notify districts that Course Completion Status “99 – N/A” was reported with a Course Grade other than “Blank”. This warning only applies to Aid Codes other than 10, 20, 30, 31, 32, or 50.
14. Expanded error 782 to include Appropriation Number “124” combined with Fiscal Grant Number “20X” as elements that will trigger the error when the Grant Entry Date is blank.
15. Expanded error 792 to include Appropriation Number “124” combined with Fiscal Grant Number “20X” as elements that will trigger the error when the Grant Exit Date is blank and the Continuing in Grant Activity element is “2- Client Exited Grant”.
16. Clarified language on error 379. The only “Highest Grade Completed” codes that can be reported with Recognized Credit Codes “1A” or “1B” are “11 – Eleventh Grade”, “12 – Twelfth Grade”, or “96 – Above Twelfth Grade”.
17. Updated table showing Valid Program Fee Code and Aid Code Combinations to allow PFC “53 – WIOA Federal Slotters” to be reported with Aid Codes “7x”.

January 2023
Description of Change

1. Expanded error 372 to prevent High School code “0000-0000” from being reported with recognized credit codes 1A, 1B, 8A, 8B, 9A, 9B, 9C, 9H and 9K (dual enrollment students).
2. Modified error 442 to allow clients from Foreign High Schools who are not direct enrollment students to enter any grade for Highest Grade Completed at Enrollment. This factors in that US grades are not always equivalent to foreign grades.
3. Modified error 452 to not count Hours of Attendance on S3 records when the Course Enrollment Date was June of the previous fiscal year. This accounts for Service Hours for the Period being reported on S2 records in the previous fiscal year. Also note that this error only counts hours of attendance from S3 records with Program Fee Codes 12, 13 or 53.
4. Removed references to 2-hour grant reporting minimums from errors 451, 638 and 639, since only AELFA still has a minimum reporting requirement.
5. Updated Federal Poverty Guidelines Table with 2023 values.

December 2022
Description of Change

1. Changed edit 930 from error to warning, due to increasing circumstances where re-enrollment into a program from which the client previously graduated can be

allowed.
2. Clarified information about Location Code and Location of Learning Code on S3 record.
3. Update references to from “WIA” to “WIOA”.

September 2022
Description of Change

1. Updated all instances of “Incarcerated” to “Justice Involved” in the client manual Client Data System and reports are not yet updated.
2. Removed 2-hour minimum requirement for S4 records from the client manual.
3. Indicated that spaces 32-34 on the S3 record should be blank.
4. Updated hyperlinks throughout the client manual.

July 2021
Description of Change

5. Added program fee code 76-State Grant to the S3 record to capture courses funded by the State Apprenticeship Expansion grant (155-23X).

May 2021
Description of Change

1. *PENDING Added location codes for incarceration facilities in each district. Modified location codes to allow for alpha characters.*
2. Changed appropriation of GPR-Apprenticeship Forward grants from 138 to 155.
3. Updated Services Provided Through Grant Activity Code 29-Workplace to 29-Workplace Literacy to match AEFLA definitions.

January 2021
Description of Change

1. Eliminated the data element “Advanced an EFL” from the S7 record as it is not used.

August 2020
Description of Change

1. Removed the 27-month timeframe for awarding advanced standing credit under recognized credit code 1A and 1B. Replaced with “within a timeframe determined by the college.”
2. Modified edit 536 to reflect Course Credit Reporting Policy from December 2019. With limited exception for transfer credits, program-level courses have to be reported for the credit value approved in the Course Approval System.
3. Added Warning 538-REVIEW FIRE SERVICE COURSE CREDIT. Because courses with an aid code and instructional area of 47-503 are used for firefighter certification, no modification of these courses is permitted. Added fire service courses used for certification to Table F as a separate tab.
4. Added Grant Entry Date as a data element on the S4 record. Added edits:
    - 780-INVALID GRANT ENTRY DATE
    - 781-GRANT ENTRY DATE AFTER EXIT DATE
    - 782-MISSING GRANT ENTRY DATE
5. Added several new codes and edits to track students participating in the state

approved Ability to Benefit process."

a. Students participating in the state approved Ability to Benefit process must have a S4 record submitted with grant number 199-999.
b. The Ability to Benefit data element at position 41 on the S1 record was inactivated.
c. Added program fee code 75-State Approved Ability to Benefit to the S3 record.
d. Added six Service Provided Through Grant Activity Code on the S4 record:
    - 50 = Orientation
    - 51 = Assessment
    - 52 = Tutoring/Academic Support
    - 53 = Developing Educational Goals
    - 54 = Counseling and Advising
    - 55 = Academic Progress and Follow Up
e. Added six edits:
    - 770 MISSING ATB GRANT NUMBER
    - 771 WARNING INC EXIT DATE/ATB GRANT SERVICES
    - 772 INC ATB GRANT/HIGHEST CREDENTIAL
    - 773 WARNING MISSING S9 RECORD FOR ATB STUDENT
    - 774 INC GRANT NUMBER/PROGRAM FEE CODE
    - 775 WARNING MISSING GRANT SERVICES

June 2020
Description of Change

1. Changed edit 907 from an error to a warning. This will allow a S8 record to be submitted without a S3 record if the veteran only received a supplemental payment but did not attend any classes.
2. Moved Criminal Offenders grant activity reporting from Perkins to GPR-Leadership to reflect change in funding source. S4 records for Criminal Offenders grants are still required.

May 2020
Description of Change

3. Modified the definition of Limited English Proficiency on the S1 record to match the WIOA definition.
4. Changed edit 908 from an error to a warning. This will allow a S8 record to be submitted without a S3 record if the veteran only received a supplemental payment but did not attend any classes.
5. Modified error 378 so that it does not apply to S3 records with a recognized credit code 9D or 9H. High schools can continue to provide services to seniors after a May/June graduation date.
6. Added 18 = On Parole as a Type of Facility on the S2 record. Participants who are on parole are considered incarcerated since they are still within the correctional system.

April 2020
Description of Change

1. Added ACE ID to the S3 record as an optional data element for S3 records with a 4M recognized credit code.
2. Added Proxy Hours to the S4 record to document distance education activities in ABE and ELL.
3. Added nonstandard delivery code 98=Emergency Response Instruction to be used when a course's mode of instruction unexpectedly changes in response to a public emergency.
4. Added course completion status 98=COVID19 Response to be used when a student withdraws from a course because of COVID-19 circumstances or when a district cancels a course in response to COVID-19.

March 2020
Description of Change

1. Modified edit 536 to reflect credit reporting policy from the Office of Instructional Services. Only in limited circumstances will courses be accepted on a S3 with a credit value that is not the approved credit value in the Course Approval System.
2. Added TABE CLAS-E form and D test names (test names 330-337).
3. Incorporated language from Administrative Bulletins:
    a. 06-04 Technical College Participation in the Midwest Student Exchange Program.
    b. 08-04 Technical College Aidability and State Reporting Requirement for Courses that Result in Advanced Standing and Transcripted Credit for High School Students.
    c. 99-13 Distance Education Credit Generation and FTE Reporting
4. Modified consortium grant reporting so that:
    a. Consortium grant enrollments are reported under the district submitting the S4 record in edit report CLI217-Summary of Grant Enrollments
    b. Consortium grant enrollments are reported under the "lead" district in CLI500

October 2019
Description of Change

1. Added new program fee code 71=Open Educational Resources to the S3 record. This program fee code can be used to identify course sections where the primary textbook option is an Open Educational Resource.

July 2019
Description of Change

1. Added new program fee code 15=Second Chance Pell to the S3 record at the recommendation of the Presidents' Incarcerated Individuals Task Force.
2. Added new data element *Exclusions* to position 28 on the S2 record to comply with AEFL requirements.
3. Added two new training outcomes to the S4 record, Completed Progress Towards Training Milestones and Passed Technical/Occupational Skills Exam, to comply with AEFL requirements for Table 11.
4. Clarified language for Recognized Credit Codes starting with a 3, 4 or 5 which are used to record credit for prior learning.
5. Added Location Code 74-Study Abroad to Table C and Location of Learning codes

in Table J to record study abroad courses.
6. Added new test topics and test names to the S7 record for CASAS Reading GOALS, CASAS Math GOALS, CASAS Life and Work Series (Reading and Listening) and CASAS Reading for Citizenship. Updated Table G with CASAS scale score ranges and corresponding NRS levels.

May 2019
Description of Change

1. Added a new data element for Ability to Benefit to the S1 record. This will be used to track students participating in a state-defined ability to benefit process for qualifying for financial aid.
2. Added three new data elements to the S1 record to comply with Perkins V:
   Homeless Individual
   Foster Care Youth
   Youth with Parent in Armed Forces/on Active Duty

March 2019
Description of Change

1. Updated fees for FY2019-20. This includes: program and material fees, out-of-state tuition, responsible beverage fees, group dynamics fees and motorcycle training fees.
2. Added language to the Important Reminders for District Reimbursements Based on Client that clarified the policies for the 2% Fire Service Payment and detailed the process for FEMA Fire Training reimbursement. NOTE: there is no change to either the 2% Fire Service or FEMA Fire Training reimbursement process. The processes are only being documented.