

# Apprenticeship Coordinators/Support Staff Wisline Meeting Minutes March 19, 2015

**Present Wisline Participants:**

<b>BTC</b>	Greg Phillips Danielle La Reau	<b>NWTC</b>	Todd Kiel
<b>CVTC</b>	Jeff Sullivan	<b>WCTC</b>	Mark Montgomery
<b>FVTC</b>	Mike Cattelino	<b>BAS</b>	Karen Morgan
<b>LTC</b>	Nancy Bruckschen	<b>BAS</b>	Kathy Wellington
<b>MSTC</b>	Ron Zillmer	<b>WIDS</b>	Hal Zenisek
<b>NTC</b>	Darren Ackley	<b>WTCS</b>	Nancy Nakkoul

**College Check-In:**

The meeting was called to order at 9:00 AM by Todd Kiel, NWTC, Chair

**Minutes from February 19, 2015**

The minutes were reviewed. A motion was made by Ron Zillmer to accept minutes as written. Seconded by Mike Cattelino. All approved. Motion carried.

**Status of American Apprenticeship Grant Application** (Karen M.)

Continuing to work on bridging the gap between K-12 and Youth Apprenticeship. The health care system (2 hospitals and 57 clinics) in southern Wisconsin is ready to sign on to apprenticeship mainly in the area of Medical Assistant. Karen stated they hire 100 people a week in these facilities.

The IT Coalition in Central Wisconsin has been awarded a Fast Forward grant and they are using the money to take the next step in apprenticeship. The Advanced Manufacturing area has a very healthy apprenticeship program; however, looking for other employer groups who want to sign on. Apprenticeship in WIOA looking to implement apprenticeship through the grant. Karen encouraged coordinators to write letters of support for this grant. Karen will be contacting colleges to see if they want to partner with particular programs for apprenticeship.

**Financial Aid Eligibility for Apprentices – USDOL/DOE Webinar report and discussion** (Mike C.)

A webinar was held on additional financial aid for Apprentices. The PowerPoint that was presented and was sent out showed that it was structured under the federal apprenticeship model. Discussion and ideas were good, but it seemed that this group did not know a lot about apprenticeship in Wisconsin. Mike encouraged the coordinators to speak with their school Financial Aid representatives about apprenticeship; how it works; paid-related, etc.

**FY 2014-2015 Curriculum Projects: WIDs Update** (Hal Z.)

Hal said 14-15 curriculum is to wrap up in May 2015.

**FY 2015-2016 Curriculum Committee** (Nancy B.)

Nancy reported meeting dates and priorities. More to follow.

**GPR Instructional Set-Aside Funds** (Nancy N.)

- 2014-2015 Remaining, Remits, Requests  
Nancy announced that approximately 21,000 unencumbered dollars remained for FY14-15. She asked colleges if they expected to spend down their already allotted funds for FY14-15 and/or needed additional funds beyond the original allotted awards to cover shortages in FY14-15 instructional costs. Receiving no immediate comment, she subsequently stated that she would send around a brief survey or poll to inquire further on their needs for this year. She also announced that if none needed, the 21K could roll over for use in the new FY 2015-16.
- 2015-2016 Discussion of grant funds, request process, and timelines  
Nancy proposed that as a group, will revisit and review the process through which funds are allotted in the future. Todd Kiel concurred that it was worth discussion. She subsequently stated she would set up a separate conference call to address this topic with the Apprenticeship Coordinators group.

**WTCS/BAS Meeting at FVTC – tentative date June 2, 2015** (Mike C.)

Karen wanted the date rescheduled as she wants Owen to attend.

**WTCS Announcements** (Karen M.)

- Women in Apprenticeship and Non-traditional Occupations (WANTO) Webinar is being held on Wednesday, March 25 from 1:00-2:00 p.m. Karen encouraged coordinators, program operators, committees and faculty to attend.
- OFCCP Webinar with proposed changes to Executive Order 11246 – Federal contractors’ non-discrimination obligations will be held Monday, March 23 from 11:00 am-12:00 pm.

**Other Business**

Jim Cook has been offered a donation by a specific contractor who only wanted the equipment to be used for a specific program group. It was decided that if equipment is donated to the school itself; anyone should be able to use it within the same discipline that other students are enrolled in. Discussion took place in regards to liabilities using donated equipment at off-campus training facilities. Check with your legal department with regard to a written MOU.

**Adjourn**

Meeting adjourned at 10:00 am

Respectfully Submitted:

Danielle La Reau, BTC, Recorder